

Building High Performance Teams

Teams are a way of life in the modern organization. Building effective teams is essential to your company's success. Through the use of workshops and small group activities participants will understand their role in the modern organization and will learn to apply the basic skills needed to help the organization and their team to succeed.

Hours: 8 a.m. – 4 p.m.

Length: 2 days

Course Objectives

Participants will learn:

- The critical success factors that contribute to an effective team.
- The stages that all teams go through and how to navigate them safely.
- The steps needed to build a high performance team.
- How to handle dysfunctional team behaviors.

Who Should Attend:

Team members, team leaders, champions and sponsors.

Related Seminars:

- Superior Coaching
- Motivating Employees
- Project Management



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Seminar Content

Part I Team Development

Teams and Their Uses

- Types of Teams and When to Use Them
- Area Improvement Teams
- Key Elements of a Successful Team

Team Roles

- The Team Sponsor
- The Team Leader
- Team Member Roles
- Your Role-What Do You Bring to the Team?

The Stages of Team

Development

- Forming
- Storming
- Norming
- Performing
- Defining the Team's Purpose and Mission

Part II Building Dynamic Teams

Developing the Team Culture

- Defining the Ground Rules
- Developing Team Goals

- Reviewing Team Performance
- Making Team Decisions

Team Communication

- Task Communication
- Process Communication
- Effective Team Communication
- Giving and Receiving Feedback
- Barriers to Communication
- Overcoming Barriers

Addressing Team Challenges

- Dysfunctional Team Behavior
- Inspiring Behavior change
- Managing Team Conflict
- Harnessing Multicultural Teams
- Improving Leadership Effectiveness

Conducting Effective Team Meetings

Team Problem Solving

- Problem Solving Steps
- Problem Solving Tools